



# Assistant Producer/Presenter Vacancy

## INFORMATION FOR APPLICANTS

Closing date for applications: 16 August, 2024

Trans World Radio

Bruce Court, 25a Hale Road, Altrincham, WA14 2EY

0161 923 0270

[rfarnworth@twr.org.uk](mailto:rfarnworth@twr.org.uk)

# TRANS WORLD RADIO

**Trans World Radio is an international Christian broadcasting network. TWR-UK is a missionary society and a Christian broadcaster, broadcasting quality, speech-led Christian radio throughout the UK. TWR-UK provides news, current affairs and Bible teaching programmes with an emphasis on equipping listeners to be active disciples of Jesus Christ in contemporary society.**

**Our Vision:** To reach the world for Christ by mass media so that lasting fruit is produced.

**Our Mission:** To assist the Church to fulfil the command of Jesus Christ to make disciples of all people by using and making available mass media to:

- Proclaim the Gospel of salvation to as many people as possible,
- Instruct believers in biblical doctrine and daily Christ-like living,
- Model our message through our corporate and cooperative relationships.

Find out more about TWR-UK:

- [www.twr.org.uk](http://www.twr.org.uk)
- [facebook.com/TransWorldRadioUK](https://facebook.com/TransWorldRadioUK)
- twitter @TWRuk

## THE ROLE

We are seeking to recruit an enthusiastic individual with vision and passion to join our creative and innovative team seeking to develop life changing Christian radio in the UK. The successful applicant will provide comprehensive support for all aspects of programme production, including research, studio operation, presentation and administrative duties.

Having a strong interest in radio is essential though no professional qualifications will be required as training will be given – we are looking for someone with a flexible approach and a keenness to learn the skills required to prepare and present Christian radio programmes.

The post is a permanent post. There will be a 6 month probationary period.

The post is full-time (37.5 hours per week) at a salary of £22,919 per annum.

*Due to the nature and context of this post the successful candidate will need to be a committed Christian able to fully commit to our Basis of Faith.*

**For an application form contact:**

Dr Russell Farnworth, Chief Executive Officer [rfarnworth@twr.org.uk](mailto:rfarnworth@twr.org.uk) 0161 923 0271

**Closing date:** Friday, 16 August, 2024.

# JOB DESCRIPTION

The post is based in TWR-UK's Manchester (Altrincham) office and studios.

**Job purpose and primary objective:** To enhance TWR-UK's speech-led Christian radio schedule through programme making within the studio team, and to support the development of TWR's news and current affairs output.

## **Main Responsibilities:**

1. Programme production, editing and auditioning.
2. To support all aspects of programme production, including research, studio operation, presentation and administrative duties.
3. Other such reasonable duties as may be required from time to time
4. To comply with all aspects of TWR-UK's Equal Opportunities Policy
5. To comply with health and safety legislation.

## Notes:

1) Duties will inevitably develop and change as the ministry of TWR-UK develops. Employees should therefore expect periodic variations to job descriptions and TWR-UK retains the right to do this where necessary. This job description will be supplemented on a regular basis by individual objectives derived from TWR-UK strategies.

2) Where an applicant or an existing employee is or becomes disabled (as defined by law) and informs the CEO fully of their requirements reasonable adjustments will be incorporated into the job description wherever possible.

# PERSON SPECIFICATION

Number	Criteria	Priority	Method of Assessment
<b>1</b>	<b>Qualifications</b>		
1a)	Relevant professional qualification and/or experience	2	Documentation
<b>2</b>	<b>Skills/Knowledge</b>		
2a)	Excellent written communication skills	1	Documentation/interview
2b)	Excellent verbal and presentational skills	1	Presentation/interview/demo
2c)	Able to use IT skills for personal and functional effectiveness	2	Documentation/interview
2d)	Good organisational and administrative skills	1	Documentation/interview
2e)	Ability to generate programmes of the highest quality	1	Interview/demo/references
2f)	Able to think strategically with a focus on the listener.	1	Interview/references
2g)	An understanding of the churches and their members in the UK and a personal passion for God's Word to be heard.	3	Interview/references
<b>3</b>	<b>Experience</b>		
3a)	Experience of programme making	2	Documentation/interview
3b)	Experience of working in a collaborative environment	2	Documentation/interview
<b>4</b>	<b>Personal Qualities</b>		
4a)	A committed Christian fully supportive of the mission of TWR.	1	Documentation/interview/references
4b)	Commitment to team	1	Documentation/interview/references
4c)	Independence	1	Documentation/interview/references
4d)	Diplomacy and discretion	1	Documentation/interview/references

**Note:** Priority 1 indicates a vital criteria, priority 2 a desirable criteria and priority 3 indicates a criteria not specifically required for the post but in a competitive situation may be used to select candidates who cannot be separated on priorities 1 and 2.

# TWR-UK BASIS OF FAITH

We believe in...

1. The one true God who lives eternally in three persons—the Father, the Son and the Holy Spirit.
2. The love, grace and sovereignty of God in creating, sustaining, ruling, redeeming and judging the world.
3. The divine inspiration and supreme authority of the Old and New Testament Scriptures, which are the written Word of God—fully trustworthy for faith and conduct.
4. The dignity of all people, made male and female in God's image to love, be holy and care for creation, yet corrupted by sin, which incurs divine wrath and judgement.
5. The incarnation of God's eternal Son, the Lord Jesus Christ—born of the Virgin Mary; truly divine and truly human, yet without sin.
6. The atoning sacrifice of Christ on the cross: dying in our place, paying the price of sin and defeating evil, so reconciling us with God.
7. The bodily resurrection of Christ, the first fruits of our resurrection; his ascension to the Father, and his reign and mediation as the only Saviour of the world.
8. The justification of sinners solely by the grace of God through faith in Christ.
9. The ministry of God the Holy Spirit, who leads us to repentance, unites us with Christ through new birth, empowers our discipleship and enables our witness.
10. The Church, the body of Christ both local and universal, the priesthood of all believers—given life by the Spirit and endowed with the Spirit's gifts to worship God and proclaim the gospel, promoting justice and love.
11. The personal and visible return of Jesus Christ to fulfil the purposes of God, who will raise all people to judgement, bring eternal life to the redeemed and eternal condemnation to the lost, and establish a new heaven and new earth.